



PTO Board of Directors Meeting Agenda  
Nov. 17, 2020, 3:45pm via Zoom

1. Call to Order; By President Katrina McLaughlin@ 3:45 pm
2. Roll Call; By Secretary Sara Erdmann
  - a. In attendance: Katrina McLaughlin, Kirsten Wall, Theresa Meshes, Sara Erdmann, Kim Scherzer & Karli Kurschardt
3. Approval of Meeting Minutes; October's minutes have been approved & posted on the pto website.
4. Business
  - a. Correspondence; Sara Erdmann
    - i. None this month.
  - b. Treasurer Report; Theresa Meshes
    - i. We are doing better than last month with deposits from Amazon Smile, PTO directory sales & local merchant events. Our current bank balance is \$8,395.16.
  - c. Administration Reports; Dr. Mahaffy; Dr. Ozimek; Mrs. McKenzie
    - i. Mrs. McKenzie reporting for the district: The district's 2 year facility project is nearly completed & on budget, we can't wait for students & staff to be able to use the collaborative learning spaces to their full potential. The STEM display case at the FRGMS is complete and looks great, thank you to the PTO for helping financially assist in the project. Please visit the district website for weekly updates regarding the McHenry County metrics for return to learning and the district 3 metric watch for learning models. The teachers and staff are working their hardest to make sure that each student is receiving the best learning experience to the greatest extent possible. We appreciate the ongoing patience and grace we hope you are receiving from the district. Thank you for the ongoing support from the parent community as we continue to venture through this terrible pandemic. We hope that everyone has a wonderful Thanksgiving break while staying safe and doing your part by not congregating and help stop the spread of the virus. Stay smart & stay healthy!
    - ii. Mrs. McKenzie reporting for ARS: The 1st trimester ended on November 16th. Report cards will get mailed to students homes on

Thursday the 19th. Parent teacher conferences will be virtual and are on Monday the 23rd and Tuesday the 24th of November. Supply pick up & drop off is this Thursday the 19th from 7:30am to 12:30 at ARS. Food Drive for the District backpack program has begun with a drop off on Thursday the 19th during material drop off/pickup. Please reference the flyer that was sent out and know that all the donations go directly to families in our district that are in need.

iii. Mrs. McKenzie reporting for the FRGMS: Parent teacher conference invites went out on the 16th of November. We are looking forward to meeting virtually with our parents. Thank you to Mr. Benrus for creating the form that was used for parents to select their conference times. 5th grade report cards will be mailed out on Thursday the 19th and 6th-8th grade report cards will be available online starting Friday the 20th. Material drop off & pick will be Friday November 20th. A food drive for the district backpack program has begun with a drop off of Friday November 20th during material drop off/pick up. Please reference the flyer that was sent out and know that all the donations go directly to families in our district that are in need.

d. Liaison Updates; ARS Miss Scherzer and Miss Kurschardt; MS Mrs. Carr

i. MS Mrs. Carr: Thank you for your continued support.

e. Grade Representative Updates

i. None this month.

#### 5. Action Items

a. Virtual assemblies

i. Nicole Steeves reached out to Katrina regarding a company called The Traveling Lantern Theatre Company which holds virtual assemblies/performances. Katrina passed the information onto the administration team. The performances look fairly affordable & if teachers would think they would tie into their curriculum to reach out to the PTO and we sponsor one.

b. Donation form

i. The donation form has been edited and finalized to be distributed to families however we will hold off on sending it out at this time since we are going ahead with the PTO lottery fundraiser starting in January. See update under ongoing committee reports.

#### 6. Event Reports

a. None this month.

#### 7. Ongoing Committee Reports

a. After School Programming

i. No updates this month.

b. MS Book Fair

- i. MS Book fair committee is setting up a virtual book fair with Scholastic for the 1st week in December, more details coming soon.
  - c. Box Tops
    - i. Keep scanning receipts and clipping any Box Tops that are on selected items. Next submission will be in the spring of 2021. Box Tops can be dropped off in a sealed bag at the Fox River Grove Memorial Library drop box.
  - d. Environmental Committee
    - i. No update this month.
  - e. Family Nights- January
    - i. Bingo night is on the agenda for our January Family Nights. Theresa & Sara will discuss whether or not this is something that we feel people will participate in and the logistics of it.
  - f. Local Merchant
    - i. 11-17 from 4-8pm at the Chipotle in Crystal Lake, see flyer posted on fb, website & eblast for promo code to order online and pick up. 33% of sales will go back to the PTO.
    - ii. 12-15 4-8pm at the Noodle & CO in Crystal Lake, see flyer posted on fb, website & eblast for more information
    - iii. J&M Memories is having a holiday picture with Santa event on December 1-3rd in Barrington 15% of all sales on the dates listed will be donated back to the pto. Please see the pto website for a sign up genius link to make your Santa picture appointment.
  - g. Lottery Fundraiser
    - i. Thank you to Angie Gunn & Sheryl Flowers for heading up our Lottery Committee this year. They have many great ideas for a successful fundraiser. We will run the PTO lottery from January to May. The PTO board voted unanimously to approve \$500 to be spent on gift cards as extra prizes for lottery winners. To keep costs down, families will email the lottery committee to ask for tickets and they will be delivered to families homes. More details about our 2021 PTO Lottery will be available soon.
- 8. Board Comments
  - a. None this month.
- 9. Open Comments
  - a. Nicole Steeves mentioned that the library can help out with any zoom programs the PTO may want to offer to families.
- 10. Announcements
  - a. Next PTO meeting 12/15/2020 @ 3:45pm via Zoom

Meeting Adjourned at 4:25pm

